

Quivira Incorporated Residential Construction Application & Checklist

Homeowner: _____ Phone: _____

Property Address: _____

Builder/Contractor: _____ Phone: _____

Builder/Contractor Contact: _____ Phone: _____

Architect: _____ Phone: _____

Architect Contact: _____ Phone: _____

Target Start Date: _____ Target Completion Date: _____ Project Budget: _____

Type of Construction: Circle One... New, Renovation, Addition, Deck, Fence, Paint, Roof, Hardscape, Driveway, Other

Description of Construction (attach separate document if appropriate):

Materials required to present at the RC/ARB Committee Meeting
(must be submitted to Q, Inc. **14 days** in advance of the scheduled meeting):

- Survey of Lot(s)
 - Boundary Survey
 - Location of trees greater than 8" in diameter
 - Locations of and distances to adjacent residences
 - Topography of Property
 - Existing easements & utilities
 - Elevations related to neighboring properties
- Setbacks
_____ Front _____ Back _____ Right Side _____ Left Side _____ % Lot Coverage
- Architectural Drawings
 - 1 Full set of 11x17
 - 2 Full sets Plans
 - Floor Plan, including foundation, roof line and square footage
 - All proposed exterior elevations from finished grade
- Contextual Design
 - Trim Color Paint Color Windows/Glass/Glazing Outside Wall Material
 - Roof Composition Roof Color Garage Door Style Retaining Walls / Materials
 - Other Notable Features: _____
 - Architectural Style: _____
- Ditch, Culvert, Shoulder Parking: _____
- Building Height: _____

- Roof Pitch: _____
- Photos of existing structures & adjacent structures (front and back)
- Variances with BZA (if applicable)
- Drainage plan with BZA

Must be completed **on property** 10 days before the scheduled RC/ARB Committee Meeting:

- Flagged stakes indicating outside corners of proposed structure
- Permanent registered iron pins on all property corners

NOTE: Application and approval by the Restriction/Architectural Review Committee is independent of the Building Permit Application required by The City of Lake Quivira.

NOTE: As per Quivira, Inc. rules, an impact fee will be assessed upon approval in conjunction with the issuance of a building or demolition permit issued by The City of Lake Quivira. The fee will be based upon 2% of the expected construction or demolition cost of the project as disclosed on the permit application. Shortfalls of the fee, based upon the final cost of the project, will be collected upon completion. A refund may be issued in the case of project cancellation. Fees will be collected for the sole purpose of road/drainage improvements.

(Adopted 7.25.2017) Quivira, Inc. Rules and Regulations Chapter VI, II-7

Homeowner Signature: _____ **Date:** _____

----- Quivira, Inc. Use Only -----

Follow Up Meeting Required _____ Reason: _____

Impact Fee Required \$_____

Name/Title	Approved/Denied	Signature	Date
Community Manger			
General Manger			
RC/ARB (Chair or Vice-Chair)			